

# STUDENT ELIGIBILITY CRITERIA FOR NZCF COURSES

## Part 1: NZCF OFFICER COURSES

### Commissioning Course

1. Consideration will be given to all NZCF officers offered a probationary appointment in NZCF who have completed the NZCF Officer Task Book. The "Task Book Completion Certificate" is to be forwarded with the NZCF 8 prior to the nomination close-off date.

### Instructional Technique Course

2. Consideration will be given to all NZCF officers who have successfully completed the NZCF Commissioning Course.

### Officer Outdoor Leaders Course

3. Consideration will be given to all NZCF Officers, who:
- a. have successfully completed the Commissioning Course. Precedence will be given to Cadet Corps and Air Training Corps officers, as it is a promotion requirement;
  - b. **must be medically fit and physically capable of completing the training;**
  - c. have no less than 10 days experience on day tramps or fixed camps; and
  - d. additional experience of no less than 5 days as a leader or co-leader on such trips is required.

### Firearms Training Course

4. Consideration will be given to all NZCF officers who have:
- a. successfully completed the Commissioning Course.

### Range Safety Officer Course

5. Consideration will be given to all NZCF officers who have:
- a. successfully completed the Commissioning Course;
  - b. successfully completed the Firearms Training Course or successfully completed NZCF Firearms Training, as part of the individual Corps 3 year training programme, whilst a cadet; and
  - c. have completed a minimum of two weekends shooting experience.

### Shooting Coaches Course

6. Consideration will be given to all NZCF officers who have:
- a. successfully completed the Commissioning Course; and

- b. successfully completed the Firearms Training Course.

### **Command Course**

- 7. Consideration will be given to all NZCF officers who:
  - a. have completed the NZCF Commissioning Course;
  - b. have been appointed to command an NZCF unit; and
  - c. have attained the rank of Captain or equivalent and be recommended as appropriate for command of an NZCF unit by the Unit Commander, and the command appointment is imminent.

### **Marine Activities Supervisors Course**

- 8. Consideration will be given to all NZCF Officers who:
  - a. have completed the NZCF Commissioning Course, precedence will be given to SCC Officers as it is a promotion requirement;
  - b. have gained qualification on the NZ Coastguard Day Skipper Certificate; and
  - c. have six (6) hrs logged experience in **all** of the following positions Fore Sheets, Main Sheets, Tiller and Bow.

# NZCF COURSE STUDENT ELIGIBILITY CRITERIA

## Part 2: NZCF CADET COURSES TRI CORPS COURSES

### Junior leaders Course

1. Consideration will be given to Cadets, who must:
  - a. be recommended by their Cadet Unit Commander;
  - b. have completed the first year and a half (60 Parades) from the syllabus of the Training Manual;
  - c. be a minimum age of 15 years at the start of course; and
  - d. be under the age of 18 years at the completion of the course.

### Senior Leaders Course

2. Consideration will be given to Cadets, who must:
  - a. have qualified on a Junior Leaders Course not less than eight months prior to the commencement date of the nominated course;
  - b. have completed the second year syllabus of the Training Manual;
  - c. be a minimum age of 16 years at the start of course;
  - d. be under the age of 18 years at the completion of the course; and
  - e. be considered by their Cadet Unit Commander to have the potential to carry out those duties expected of a Senior Leader within a Cadet Unit.

### Advanced Leaders Course

3. Consideration will be given to all Cadets, who must:
  - a. be a minimum age of 17 years at the start of course;
  - b. have qualified on the Senior Leaders Courses not less than six months prior to the commencement date of the Advanced Leaders Course;
  - c. have completed the third year syllabus of the Training Manual;
  - d. be recommended by their Cadet Unit Commander;
  - e. be recommended by the Area Coordinator; and
  - f. be a minimum of substantive S/Sgt (E).

### Junior Outdoor Leaders Course

4. Consideration will be given to all Cadets, who must:

- a. have completed the second year syllabus of the Training Manual;
- b. **must be medically fit and physically capable of completing the training;**
- c. have successfully completed the Junior Leaders Course; and
- d. be under the age of 18 years at the completion of the course.

### **Senior Outdoor Leaders Course**

4. Consideration will be given to all Cadets, who must:
  - a. be a minimum age of **18 years** at start of course;
  - b. have completed the third year syllabus of the Training Manual;
  - c. **must be medically fit and physically capable of completing the training;**
  - d. be under the age of 20 years at the completion of the course;
  - e. have successfully completed the Junior Outdoor Leaders Course;
  - f. have qualified on the Senior Leaders Courses;
  - g. have no less than 10 days experience on day tramps or fixed camps; and
  - h. additional experience of no less than 5 days as a leader or co-leader on such trips is required.

### **Shooting Coaches Course**

5. Consideration will be given to all Cadets who have:
  - a. successfully completed the Second year syllabus of the Training Manual;
  - b. successfully completed the Seniors Leaders Course; and
  - c. obtained the rank of S/Sgt (E) or above.

# NZCF COURSE STUDENT ELIGIBILITY CRITERIA

## Part 3: NZCF CADET COURSES SEA CADET CORPS

### Cadet Sailing Charge Course

1. Consideration will be given to Sea cadets, who must:
  - a. be a minimum of 15 years at the start of the course;
  - b. completed Yachting New Zealand Learn to Sail 1 and 2;
  - c. **must be Qualified** on the RNZCG Day Skippers Module;
  - d. **must be medically fit and capable of completing the training phase;**
  - e. have successfully completed the Junior Leaders Course;
  - f. have six (6) hrs logged experience in **all** of the following positions Fore Sheets, Main Sheets, Tiller and Bow; and
  - g. be recommended by the CUCDR.

### Area Sea Cadet Regatta

2. Consideration will be given to all Sea Cadets, who must:
  - a. be under the age of 20 years at the completion of the competition.

### National Sea Cadet Regatta

3. Consideration will be given to all Sea Cadets, who must:
  - a. be under the age of 20 years at the completion of the competition.

### **NOTE:**

**The NZCF 8 nominating Cadets, who do not meet the course criteria, are to be accompanied by a Unit Commanders justification as to why the cadet should be allowed to attend the course. The NZCF 8 and justification is to be forwarded to the AC, who in turn will make a recommendation to the Commandant regarding the individual's eligibility to attend the course. Unit Commanders who fail to submit a justification for eligibility to attend a course, with the NZCF 8 will automatically negate the nominated individuals' attendance on that course.**

## **SEENAVY for New Zealand Cadet Forces Cadets**

4. Consideration to participate in SEENAVY will be given to Cadets who satisfy the following requirements:

- a. priority is to be given to Sea Cadet Corps, Cadets however this opportunity may be extended to Cadets of the Air Training Corps and the NZ Cadet Corps at the discretion of the Commandant, NZCF;
- b. **must be medically fit;**
- c. be between the ages of 16 and 19 years at start of course;
- d. have completed a minimum of two years Cadet Forces service;
- e. have stated a desire to join the RNZN;
- f. have parental consent;
- g. be recommended by their Unit Commander; and
- h. have completed and submitted a 200 word essay on 'Why I want to join the New Zealand Navy'.

## **SEA TIME opportunities for New Zealand Cadet Forces**

5. Cadets are required to meet the following requirements before being permitted to undertake SEA TIME training:

- a. be not less than 15 years of age;
- b. hold Able Rank or higher;
- c. have a good attendance record for the previous 12 months;
- d. have submitted an NZCF 8; and
- e. must have their RNZN 21/NZCF 21 up to date with the required signatures of their parent /guardian.

### **NOTE**

**The NZCF 8 nominating Cadets, who do not meet the course criteria, are to be accompanied by a Unit Commanders justification as to why the cadet should be allowed to attend the course. The NZCF 8 and justification is to be forwarded to the AC, who in turn will make a recommendation to the Commandant regarding the individual's eligibility to attend the course. Unit Commanders who fail to submit a justification for eligibility to attend a course, with the NZCF 8 will automatically negate the nominated individuals' attendance on that course.**

# NZCF COURSE STUDENT ELIGIBILITY CRITERIA

## PART 4: NZCF CADET COURSES CADET CORPS

### Area Cadet Skills Competition

1. Rules regarding team size, composition and participation are as follows:
  - a. each team is to consist of thirteen cadets;
    - (1) twelve competitors, (two of which are reserves).
  - b. team leader is to be either an Under Officer, Warrant Officer or a SSgt (E);
  - c. team manager is to be an Under Officer or NZCF Cadet Officer;
  - d. each team member must meet the age criteria for NZCF membership;
  - e. there are no restrictions on Male/Female composition of the teams;
  - f. each team member must have completed the first year syllabus of the Training Manual;
  - g. the team leader is to nominate ten team members to participate in each stand prior to the stand brief being given;
  - h. once the team has started an activity the two -team members held in reserve can only be used under the following circumstances;
    - (1) The withdrawal of a cadet for medical reasons.
    - (2) The withdrawal of a cadet for compassionate reasons.
    - (3) At any other time during the activity for safety reasons as directed by the directing staff, through the competition director/manager.
  - i. each team member participating in the flotation stand must be able to swim 50m unassisted;
  - j. team members must be medically fit and physically capable of completing the competition;
  - k. an NZCF Officer is to accompany teams during any travel; and
  - l. only one Under officer is allowed in each team, the team manager is not considered to be part of the team;

Last word for eligibility is with HQ NZCF on NZCF 8

### **NOTE:**

**The NZCF 8 nominating Cadets, who do not meet the course criteria, are to be accompanied by a Unit Commanders justification as to why the cadet should be allowed**

**to attend the course. The NZCF 8 and justification is to be forwarded to the AC, who in turn will make a recommendation to the Commandant regarding the individual's eligibility to attend the course. Unit Commanders who fail to submit a justification for eligibility to attend a course, with the NZCF 8 will automatically negate the nominated individuals' attendance on that course.**

## **National Cadet Skills Competition**

2. Rules regarding team size, composition and participation are as follows:
  - a. each team is to consist of thirteen cadets
    - (1) twelve competitors, (two of which are reserves)
  - b. team leader is to be either an Under Officer, Warrant Officer or a SSgt (E).
  - c. team manager is to be an Under Officer or NZCF Cadet Officer
  - d. each team member must meet the age criteria for NZCF membership
  - e. there are no restrictions on Male/Female composition of the teams
  - f. each team member must have completed the first year syllabus of the Training Manual .
  - g. the team leader is to nominate ten team members to participate in each stand prior to the stand brief being given.
  - h. once the team has started an activity the two -team members held in reserve can only be used under the following circumstances
    - (1) the withdrawal of a cadet for medical reasons
    - (2) the withdrawal of a cadet for compassionate reasons
    - (3) at any other time during the activity for safety reasons as directed by the directing staff, through the competition director/manager
  - i. each team member participating in the flotation stand must be able to swim 50m unassisted.
  - j. team members must be medically fit and physically capable of completing the competition.
  - k. an NZCF Officer is to accompany teams during any travel
  - l. only one Under Officer is allowed in each team, the team manager is not considered to be part of the team.

Last word for eligibility is with HQ NZCF on NZCF 8

### **NOTE:**

**The NZCF 8 nominating Cadets, who do not meet the course criteria, are to be accompanied by a Unit Commanders justification as to why the cadet should be allowed to attend the course. The NZCF 8 and justification is to be forwarded to the AC, who in turn will make a recommendation to the Commandant regarding the individual's eligibility to attend the course. Unit Commanders who fail to submit a justification for eligibility to attend a course, with the NZCF 8 will automatically negate the nominated individuals' attendance on that course.**

### **Army Experience for New Zealand Cadet Forces Cadets**

3. Consideration to participate in Army Experience will be given to Cadets who satisfy the following requirements:

- a. priority is to be given to New Zealand Cadet Corps Cadets, however this opportunity may be extended to Cadets of the Sea Cadet Corps and the Air Training Corps at the discretion of the commandant, NZCF;
- b. **must be medically fit;**
- c. be between the ages of 16 and 19 years at start of course;
- d. have completed a minimum of two years Cadet Forces service;
- e. have stated a desire to join the NZ Army;
- f. **must have parental consent;**
- g. be recommended by their Unit Commander; and
- h. have completed and submitted a 200 word essay entitled 'Why I want to join the New Zealand Army'.

### **Youth Adventure Challenge**

- a. priority is to be given to New Zealand Cadet Corps Cadets, however this opportunity may be extended to Cadets of the Sea Cadet Corps and the Air Training Corps in the event the quota is not filled and at the discretion of the commandant, NZCF;
- b. **must be medically fit;**
- c. be between the ages of 15 and 18 years at start of course;
- d. have completed a minimum of two years Cadet Forces service;
- e. **must have parental consent;**
- f. be recommended by their Unit Commander; and
- g. one NZCC Cadet from each area.

## Summit 5 Day Course

- a. priority is to be given to New Zealand Cadet Corps Cadets, however this opportunity may be extended to Cadets of the Sea Cadet Corps and the Air Training Corps in the event the quota is not filled and at the discretion of the commandant, NZCF.
- b. **must be medically fit;**
- c. be between the ages of 15 and 18 years at start of course;
- d. have completed a minimum of two years Cadet Forces service;
- e. **must have parental consent;**
- f. be recommended by their Unit Commander; and
- g. one NZCC Cadet from each area.

# NZCF COURSE STUDENT ELIGIBILITY CRITERIA

## PART 5: NZCF CADET COURSES AIR TRAINING CORPS

### National Aviation Course

#### Power Flying Phase

1. Consideration will be given to Air Training Corps Cadets, who must:
  - a. be a minimum age of 16 years at start of course;
  - b. have completed the second year syllabus of the Training Manual;
  - c. show a genuine interest in pursuing aviation;
  - d. as RNZAF Scholarship recipients, show a genuine interest in joining the RNZAF;
  - e. be able to meet any course flying fees where applicable; and
  - f. be under the age of 20 years at the completion of the course.

#### Navigation Phase

2. Consideration will be given to Air Training Corps Cadets, who must:
  - a. be a minimum age of 15 years at start of course;
  - b. have completed the second year syllabus of the Training Manual;
  - c. be able to meet any course flying fees where applicable; and
  - d. be under the age of 18 years at the completion of the course.

### National Cadet Gliding Course

3. Consideration will be given to Air Training Corps cadets, who must:
  - a. be a minimum age of 14 years at start of course;
  - b. be able to meet any course flying fees;
  - c. be under the age of 18 years at the completion of the course; and
  - d. have completed the first year syllabus of the Training Manual.

### Air Force Experience for New Zealand Cadet Forces Cadets

4. Consideration to participate in AFE will be given to Cadets who satisfy the following requirements:

- a. priority is to be given to Air Training Corps Cadets, however this opportunity may be extended to Cadets of the Sea Cadet Corps and the NZ Cadet Corps at the discretion of the commandant, NZCF;
- b. **must be medically fit;**
- c. be between the ages of 16 and 19 years at start of course;
- d. have completed a minimum of two years Cadet Forces service;
- e. have stated a desire to join the RNZAF;
- f. **must have parental consent;**
- g. be recommended by their Unit Commander; and
- h. have completed and submitted a 200 word essay entitled 'Why I want to join the RNZAF.

## **NOTE**

**The NZCF 8 nominating Cadets, who do not meet the course criteria, are to be accompanied by a Unit Commanders justification as to why the cadet should be allowed to attend the course. The NZCF 8 and justification is to be forwarded to the AC, who in turn will make a recommendation to the Commandant regarding the individual's eligibility to attend the course. Unit Commanders who fail to submit a justification for eligibility to attend a course, with the NZCF 8 will automatically negate the nominated individuals' attendance on that course.**

# Course Aims

## NZCF Officer Course

### **Commissioning Course:**

The aim of the course is to provide a New Zealand Cadet Forces Officer with the Knowledge and Skills required to fulfil the responsibilities of an Officer on appointment.

### **Instructional Technique Course:**

The aim of the course is to provide NZCF Officers with the knowledge, skills, attitudes and tertiary qualifications, which will enable them to conduct instruction within an NZCF Unit.

### **Officer Outdoor Leaders:**

To provide NZCF officers with the knowledge and skill that will enable them to organise and lead day tramps on clearly formed tracks and/or leading overnight camps close to road or track ends.

### **Range Safety Officer:**

The aim of the course is to assess the suitability of and qualify NZCF Officers to obtain the NZCF 40 Range Safety Officers Certificate.

### **Command Course:**

The aim of the course is to give NZCF Officers the Knowledge and Skills, both in the theory and practical aspects of commanding an NZCF Unit.

### **Firearms Training Course:**

The aim of the course is to train NZCF Officers in the safe handling and correct use of the NZCF .22 rifles.

### **Risk Management Course:**

The aim of the course is to give NZCF Officers experience, both in the theory and practical aspects of Risk Management.

### **Marine Activities Supervisors Course:**

To provide New Zealand Cadet Forces Officers with the necessary skills required to plan, implement and command a practical water borne activity or training as detailed in the Sea Cadet Corps Training Manual at unit level.

### **NZCF Shooting Coaches Course:**

To provide NZCF Officers, with the knowledge, skills and attitudes required to coach a firer on the Range.

## **NZCF Cadet Tri-Corps Courses**

### **Junior Leaders Course:**

The aim of the course is to provide selected NZCF Cadets with the knowledge and skills necessary to perform the duties of a JNCO / Leading Cadet.

### **Senior Leaders Course:**

The aim of the course is to provide selected cadets with the knowledge and skills necessary to perform the duties of a cadet Petty Officer / SNCO.

### **Advanced Leaders Course:**

To provide selected Cadets with the knowledge and skills required to perform the duties of a Cadet Warrant Officer/Master Cadet.

### **Junior Outdoor Leaders:**

To train selected NZCF NCOs to lead small groups in outdoors activities, supervised IAW NZCF procedures, by day, on formed tracks, in and below the bush line.

### **Senior Outdoor Leaders:**

To provide selected NZCF NCO's with the knowledge and skills that will enable them to organise and lead day tramps on clearly formed tracks by day and/or leading overnight camps close to road or track ends supervised by a MSC qualified NZCF Officer, IAW current NZCF procedures.

### **NZCF Shooting Coaches Course:**

To provide Under Officers and selected SNCO's of SSgt (E) Rank, with the knowledge, skills and attitudes required to coach a firer on the Range.

## **Sea Cadet Corps**

### **Cadet Sailing Course:**

The aim of the course is to provide selected cadets with the skills and knowledge required to qualify for the Sea Cadet Corps Sailing Charge Certificate.

## **New Zealand Cadet Corps**

### **National and Area Skills Competitions:**

The aim of the competition is to foster and test the skills taught at unit level in a competitive environment.

## **Air Training Corps**

### **National Aviation Course:**

The aim of the course is to provide selected Air Training Corps cadets with power flying and basic flying navigation training. Where the opportunity and student experience permits, flying training students should be given the opportunity to advance to solo flight in accordance with Civil Aviation Regulations.

### **National Cadet Gliding Camp:**

To provide selected Cadets with the knowledge and skills necessary to participate in glider training.